



## **Job Description – Stellar Industries, Inc.**

### **Title: 2<sup>nd</sup> Shift Maintenance Technician**

**Reports to:** Lead Person for Maintenance Department and Maintenance Supervisor

**Job purpose:** Perform highly diversified duties to install, troubleshoot, repair and maintain production and facility equipment in accordance with diagrams, sketches, operational manuals and manufacturer's specifications, machinery, and mechanical equipment as directed by Lead Person or Supervisor. Also performs preventive maintenance on equipment.

### **Key responsibilities and accountabilities:**

1. Be capable of performing all aspects of the Maintenance Technician's job, working with other employees as part of a team, and be prompt and on time daily for work.
  2. Willingness to take direction from area supervision and follow that direction.
  3. Be capable of reading blue prints and understanding them and other technical documents required by the job of Maintenance Technician
  4. Be able to attend and complete any specialized training required to be able to perform all aspects of a maintenance technician. To allow technician to perform repairs and preventive maintenance as needed in a wide variety of equipment and machine tools.
  5. Have the ability and desire to become efficient with mechanical equipment, and learn all aspects of job as required.
  6. Continually demonstrates a productive and non-disruptive work ethic.
  7. Follows all company safety rules as laid out in the company safety manual and all other company policies.
  8. Maintain company equipment and work areas in a clean and orderly manner.
  9. Be able to provide all of the proper tooling and other equipment as specified to fulfill basic job requirements.
  10. Continually strive to improve in all aspects of job requirements.
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### **Person-profile template:**

- Self-motivated, with a positive outlook, have clear focus on high quality and safety.
- Able to get along with others and be a team player.
- Be able to change direction while working on projects to cover emergency repairs as they arise.
- Must have basic hydraulic, electrical, plumbing, carpentry and mechanical aptitude. Must be able to operate hand and power tools.
- Basis computer skills are a plus but not necessary.
- Ability to ready blueprints, various types of measuring devices and technical data. Must be able to read and follow detailed instructions.

### **Physical Requirements:**

- Be able to work in crouched position at times, crawl under or in equipment and other items being worked on.
- Climb ladders and stand on concrete floors for long periods as needed to do various job tasks.
- Be able to lift a maximum of 50 lbs. at times as required by job.

**NOTE:** The Company has a program for supplying required safety equipment.